

920 West State Street • Trenton, New Jersey 08618-5328
609.599.2900 / Fax: 609.599.1893 or 609.599.9359 / website: <https://www.njasa.net>

“Human Resource Professionals Session #3: Focused Discussions on Critical Mid-Year Challenges” Tuesday, January 16, 2024/9:15 AM-12:00 PM

**(ALL REGISTRANTS WILL RECEIVE A ZOOM INVITATION)
TO REGISTER FOR THIS PROGRAM, CLICK HERE:
<https://www.njasa.net/Domain/231>**

This virtual workshop will guide participants through a wide range of Human Resource matters that all school districts will be encountering this school year. Among these are: state reporting requirements, contract administration, past practices, progressive discipline, observation and evaluation procedures, etc.

AGENDA

- | | |
|----------------------|---|
| 9:15 am - 9:30 am | The meeting will open, Registrants will be admitted into the Waiting Room |
| 9:30 am - 9:35 am | Program Overview - Zoom Protocols - Introductions |
| 9:35 am - 9:50 am | NJASA Legislative Update - Melanie Schulz, NJASA Director of Government Relations |
| 9:50 am - 10:45 am | Program begins with a focus on the following topics:
2024 HR Realities: <ul style="list-style-type: none">- Expanded Sick Leave- Leaves of Absence & Related Staffing Challenges- Staff Evaluation timeline- Non-Renewal Process & Procedure
- Charity Comella and Jennifer Sharp |
| 10:45 am - 10:50 am | Break |
| 10:50 am - 11:20 am | Tenure Law & Interaction with Evaluations

- Patrick Duncan |
| 11: 20 am - 11:30 am | Progressive Discipline

- Dr. Kenneth King, Charity Comella, Jennifer Sharp and Patrick Duncan |
| 11:30 am – 12:00 pm | The program will continue, and its’ presenters will remain available to the attendees for questions, discussions of different challenges/issues they are facing. |

Session Facilitators:

Dr. Kenneth King, Assistant Superintendent (Retired)
East Orange Public Schools

Mrs. Charity Comella, Assistant Superintendent for Personnel
West Windsor-Plainsboro Regional School District

Dr. Jennifer Sharp, Director of Personnel
Freehold Regional High School District

Patrick Duncan, Special Assistant for Labor Relations
West Windsor-Plainsboro Regional School District

The information contained in this e-mail communication, including attachments, if any ("communication"), is intended only for the personal and confidential use of the individual or entity to which it is addressed. For the safety and security of the participants in the remote meeting, the dissemination, distribution, or copying of this communication, including the meeting login information, is strictly prohibited. If you have received this communication in error, please notify us immediately by e-mail, and delete the original message.

"One Vision – Our Voice"

The mission of the New Jersey Association of School Administrators, the unifying professional association of school leaders, is to ensure a superior statewide system of education by influencing and effecting educational policy, regulations and legislation; and by maximizing the capacity and effectiveness of school leaders through professional development programs and support services.